



Unicate College

Innovative Training, Education & Support

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Preparation for life and work

NCFE Award in Job Search & Interview Skills Available at level 1 and level 2

Key facts

Mandatory units:	Unit 01 Preparing to achieve own job goals Unit 02 Promoting yourself and preparing for a job interview
Entry Guidance:	Suitable for learners aged pre-16 and above
Level 1 GLH:	30
Level 2 GLH:	30
There are no exams for this qualification; students are assessed via completion of a work book and students classroom involvement.	

Course Aim

These qualifications are designed to equip learners with the **mindset** and skills they need to find and secure the right job for them. "There is clear evidence that if learners have the correct **mindset** they are far more likely to be attractive to employers. In a recent global survey of 1,264 employers conducted by REED, 97% put **mindset** ahead of skill set when recruiting... In a further ground breaking study of 30,000 CVs (comparing successful CVs against unsuccessful CVs), REED found that demonstrating your mindset in action on your CV 'tripled your chances of getting and keeping' the best job." (Source: Put Your **Mindset** To Work by James Reed and Paul Stoltz PhD, 2011).